



JOB POSTING

Teacher (6 weeks—12 years)

JOB PURPOSE AND REPORTING STRUCTURE: Under the direction of the Early Childhood Services Manager and Lead Teacher, the Teacher is responsible for providing an environment that is safe, nurturing and developmentally appropriate for children from 6 weeks of age through 12 years of age, both on an individual and group basis, within company, state, and federal regulations, policies, and procedures.

Duties consist of but are not limited to:

- Assist with the planning of age appropriate curriculum for children 6 weeks-12 years that uses the Creative Curriculum and STEM concepts within it. Emphasis should be on social/emotional skills, cognitive skills, artistic skills, fine and gross motor development and language development.
- Assist with the daily care of young children to include supervision of daily learning activities and assisting with the health, safety, and welfare of all children.
- Observe children for possible signs of illness, abuse, and/or developmental delays, document these observations and report all concerns to the Lead Teacher or ECS Manager.
- Assist in preparing and maintaining records and documentation of children including health information, behavior, attendance, etc. as required by state licensing regulations and Neighborhood House policies.
- Become trained in the Creative Curriculum Gold in assessing children. Assist the Lead Teacher in children's assessment.
- Assist in maintaining the cleanliness and orderliness of the classroom, including proper storage of food, medications, and supplies, as well as routine repair and maintenance of equipment.

EDUCATION AND EXPERIENCE:

Minimum Requirements: Must be at least 18 years of age and have a high school diploma or its equivalent. Complete SIDS Training and Shaken Baby Training prior to the first day of work. Complete Introduction to the Childcare Profession, 40 hour state approved course (ECI) and Strategies and Skills, 40 hour state approved course (ECII) within three months of hire. Complete Infant/Toddler state approved course prior to working with children under age two. Complete Infant/Child CPR/AED and WMELS training within the first six months of employment. If Registry certificate is not current, must provide manager with current Registry certification within three months of employment.

Preferred requirements: Hold a minimum of Level two on the Registry Ladder; or CDA. Complete SIDS and Shaken Baby prior to the first day of employment. Complete Infant/Child CPR/AED and WMELS training within six months of employment.

To Apply: Submit an application and/or resume and cover letter to sadams@nh-milw.org and psanford@nh-milw.org.