

Do's and Don'ts

DON'T use your cell phone during class.
Turn it off.



DON'T bring food, coffee or soda in the classroom or computer lab. Only water is allowed in the classrooms.



DON'T chew gum in the building.



DON'T smoke in the building. Please smoke outside away from the door, and don't drop cigarettes.



DON'T park next to the building. Please park in the 2nd, 3rd, and 4th rows of the parking lot.



DON'T bring drugs, alcohol or weapons to school. Students who smell of alcohol will be asked to go home.

DO let us know if you have a problem. Our bilingual support staff is here to help you.

DO let us know if you need notebooks, pencils, or other supplies.

ILC Student Handbook



FALL 2013 CLASS SCHEDULE August 26 - December 18, 2013

ESL	M, Tu, W, Th	8:30am - 10am
	M, Tu, W, Th	10:30am - 12pm
	M & W	5:30pm - 8pm
Math	M, Tu, W	12pm - 1pm
Citizenship	Tu	8:30am - 10:30am
	Tu	10:30am - 12:30pm
	W	5:30pm - 8pm
Computer Lab	M-Th	8am - 1pm
	M & W	5:00pm - 5:30pm

~ **Check TV and Radio for weather closings** ~
ILC closes for weather when MPS closes.



INTERNATIONAL LEARNING CENTER
639 N 25th Street
Milwaukee, WI 53233
414.344.4777

A PROGRAM OF NEIGHBORHOOD HOUSE OF MILWAUKEE

About Your Class

My teacher's name is _____

My class time is _____

Reporting an Absence



If you can't come to school, please call the school: **344-4777**. Say and spell your name, and say your teacher's name. Tell why you can't come to school.

Manage Your Time!



Please come on time. Try to schedule your appointments when you don't have class.

Tell Your Teacher...

Please tell your teacher or the office if you need to drop your class. You will need to take an exit test.

Please tell your teacher or the office if your class is too hard or too easy. We will try to help you get in the right level.

Class Rules

In class, **please try to use English first**. If you have a problem, ask someone to translate quietly.



Please be polite and do not talk when the teacher or others students are talking.

Life Skills

We can help you study for **driver's license tests, job interviews** and **job training**.



Ask your teacher.

Help Keep Our School Clean and Safe



Please pick up papers and garbage. Recycle paper, bottles, and cans. Please help keep our school clean.

Push your chair under the table when you leave class.

Fees

ESL - \$25
Math - \$5



Copies 10¢

Coffee 50¢

